



RMA# _____

RETURN MERCHANDISE AUTHORIZATION FORM

Exchanges are accepted within 14 days of the order being received. All sales are final. No refunds. All returned items must have the original tags attached and liners in place. **Due to federal health regulations, items deemed soiled, worn, laundered, or damaged will not be accepted.** We will ship all soiled, worn, laundered and damaged items back to the customer and charge your account \$15 for shipping costs. In order to exchange an item, you must call within 14 days of delivery to be assigned a Return Authorization Number. This number must be written on the front of the return package. Any item returned without a Return Authorization Number will be refused. We must receive the return within 14 days of the time the authorization was issued or the Return Authorization Number will be voided. All return shipping charges are the responsibility of the customer and will be charged to your credit card. Please fill out the form in its entirety and indicate what items you are returning and what item you would like to exchange. If you choose to receive a store credit, the credit amount will remain on your Ayara Collection Account and will be redeemable by phone or online.

Instructions to complete your return:

1. A Return Authorization number is required. Please allow us 24 hours from receipt to issue your RA number.
2. Pack the item(s) securely. All returned products should be returned in the condition in which they were received, with original tags attached and liners in place.
3. Include a copy of this form as well as a copy of your original receipt.
4. Please send your package via prepaid, insured, traceable method to ensure a safe and documented delivery to:
Ayara Collection, Inc.
ATTN: Returns Department
468. N Camden Drive, Suite 200
Beverly Hills, CA 90210

If you have any questions or problems with your order, or if the product received was defective or damaged, please contact our Customer Service Department **within 14 days of receipt of the product.** We will make every effort to resolve the problem as soon as possible.

Customer Service may be reached at customerservice@ayaracollection.com or (310) 285-1719.

Billing Information:

Name:	
Address:	Apt/Suite:
City:	State/Prov:
Phone:	Email:
Order Number:	
Would you like to: <i>(Please select one)</i>	
<input type="radio"/> Exchange <input type="radio"/> Store Credit	
RETURN MERCHANDISE AUTHORIZATION NUMBER (RMA):	

Shipping Information (if different from billing):

Name:	
Address:	Apt/Suite:
City:	State/Prov:
Phone:	Email:

Payment for balance due/return shipping:

<input type="radio"/> MasterCard	<input type="radio"/> Visa	<input type="radio"/> American Express	<input type="radio"/> Discover
Credit Card Number			
Expiration Date		CSV Code:	
Signature			

(Please note: If no information is given, it may result in a delay of your exchange.)

Please list the item(s) you are sending back, including quantity, reason, size and color.

QTY Returned	Return Reason	Item Name	Size	Color

Please list the item(s) you would like in exchange for your return merchandise.

Quantity	Item Name	Size	Color

Reason Codes for Exchange

Quality	Fit	Service/Other
12 Defective	22 Too Small	32 Wrong Item Sent
13 Not as Pictured	23 Too Big	33 Changed Mind
14 Don't Like Fabric	24 Lacks Support	34 Late Arrival
15 Don't Like Color	25 Lacks Coverage	35 Duplicate Shipment
16 Don't Like Style	26 Other (Please Explain)	36 Other (Please Explain)